

SUSPICIOUS PHONE CALLS



- Question calls from strangers with unusual requests:
 - For personal information about you or others
 - Asking for sensitive information
 - Making a plea for timely assistance
 - Wanting company banking information
 - Alleging to be from a government agency
- Protect yourself:
 - Never trust the caller ID. It is easily spoofed.
 - Ask questions to verify the caller's identity.
 - Require the caller to obtain the information directly from "their contact" at your company.
 - Don't be afraid to say 'no' to odd requests.
 - If information relates to someone else or their job at your company, let them know:
 - That an individual called [name] called
 - Convey what information was requested and given
- Be aware that scammers may use a sequence of calls to achieve their objective:
 - The first and second call may ask for something innocuous.
 - These initial calls create a sense of trust (i.e. – "I know this person").
 - The subsequent calls may request the more sensitive information.

Remember: Use common sense. If it sounds suspicious, hang up and report it to management.